

Nora Neumann

Lesson Title: Alexandria Part 1

Erdenheim Elementary

Grade Level: 4th Grade

Time: 40 Minute Lesson

1. Pre-Instructional Planning

This is a forty minute lesson planned for the 4th grade. It is the 1st part of a two week lesson that reviews with students how to search for books using the online computer system Alexandria.

- a. Planning Team: This lesson was designed by Nora Neumann.
- b. Student Group: As stated this is a 4th grade lesson regarding the use of Alexandria. The class contains 23 students. One of the students requires learning support therefore the worksheet he will complete has been altered to his level.
- c. Lesson Title: Alexandria Part 1
- d. PA K-12 Academic Standards – Speaking & Listening - 1.6
Research – 1.8
- e. AASL 21st Century Reading/Information Literacy Standards -
Inquire, Think Critically, and Gain Knowledge Skills - 1.1.1, 1.1.2, 1.1.4, 1.1.8, 1.2.2
Pursue personal and aesthetic growth – 4.1.1
Dispositions in Action – 4.2.1, 4.2.2

2. Objectives:

Fourth grade students will complete a worksheet using Alexandria the online search catalog.

Materials: Smart board, worksheets, pencils.

3. Lesson Activities:

- a. **Introduction:** Librarian greets students at the door “Hello boys and girls. Welcome to the library. Follow me to the tables”.
- b. **Developmental Activities:**
 - 1. “Hello! How’s everything going? Are you all familiar with Alexandria? You all know how to search for books using the computer? Our computers are up and

running so we're going to have a short review of Alexandria and then you're going to fill out the worksheet that is on your table".

2. "Everyone take a worksheet and a pencil. Put your name on the top of the paper and on the back put the 1st letter of your teacher's last name along with Day 3 When you're finished put your pencils down and look at me". (Having students put their teacher's initial and the day of the week helps with organization).
3. Review with students how to search for books by title, subject and author using Alexandria. Using the Smart board take students through an author, title and subject search.
4. Points to emphasize to students "You can search using upper case or lower case letters or both. It doesn't matter and will not affect your search" and "The most common error that everyone makes is misspelling. If you search for a book by title, author or subject and you get no results check your spelling".

c. Closure:

5. "To be able to search for books or information independently is a fantastic skill to have. You want to be able to come into the library and search for what you want quickly and efficiently. We reviewed how to search for books using Alexandria. You know how to search by author, title or subject. What is the most common mistake people make when they are searching? Does it matter if you use upper or lower case letters"?
6. "Now we have ten computers so ten of you will work on the computers first and the other ten will select your books and then we'll switch. When you are finished on the computer put your worksheet in the black bin on the back table and your pencil in the basket next to the bin".
7. Divide students into two groups.
8. Circulate around the computers helping those who need assistance with the worksheet and answering questions for those who are selecting their books.
9. Give students on the computers approximately ten minutes to work and then switch groups.
10. Continue to circulate around the computers helping those who need assistance with the worksheet and answering questions for those who are selecting their books.

- d. Students Assessment Activities** – Assessment is ongoing throughout the lesson as students complete their Alexandria worksheet.